



FEDERAL ELECTION COMMISSION  
WASHINGTON, D.C. 20461

RQ-3

April 11, 1996

Carol Lottice, Treasurer  
Chevron Employees Political  
Action Committee  
575 Market Street, Room 908  
San Francisco, CA 94105

Identification Number: C00035006

Reference: July Monthly (6/1/95-6/30/95) and Year End (12/1/95-12/31/95) Reports

Dear Ms. Lottice:

This letter is to inform you that as of April 10, 1996, the Commission has not received your response to our requests for additional information dated March 20, 1996. These notices request information essential to full public disclosure of your federal election campaign finances. To ensure compliance with the provisions of the Federal Election Campaign Act (the Act), please respond to these requests (copies enclosed).

If no response is received within fifteen (15) days from the date of this notice, the Commission may choose to initiate audit or legal enforcement action.

If you should have any questions regarding this matter, please contact Donald Averett on our toll-free number (800) 424-9530 or our local number (202) 219-3580.

Sincerely,

John D. Gibson  
Assistant Staff Director  
Reports Analysis Division

Enclosures



FEDERAL ELECTION COMMISSION  
WASHINGTON, D.C. 20463

RQ-2

Carol Lottice, Treasurer  
Chevron Employees Political  
Action Committee  
575 Market Street, Room 908  
San Francisco, CA 94105

MAR 20 1996

Identification Number: C00035006

Reference: July Monthly Report (6/1/95-6/30/95)

Dear Ms. Lottice:

This letter is prompted by the Commission's preliminary review of the report(s) referenced above. The review raised questions concerning certain information contained in the report(s). An itemization follows:

-Schedule B of your report (pertinent portion(s) attached) discloses a contribution(s) which appears to exceed the limits set forth in the Act. 2 U.S.C. §441a(a) precludes a multicandidate committee from making a contribution to a candidate for federal office in excess of \$5,000 per election.

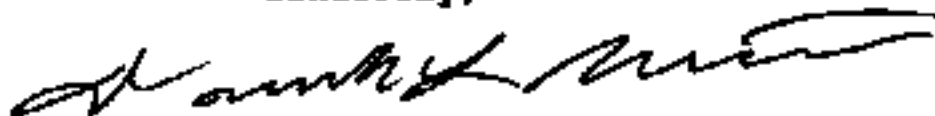
If the contribution(s) in question was incompletely or incorrectly disclosed, you should amend your original report with clarifying information. If you have made an excessive contribution, you should notify the recipient and request a refund of the amount in excess of \$5,000 and/or notify the recipient in writing of your redesignation of the contribution. In the best interest of your committee, all refunds and redesignations should be made within sixty days of the treasurer's receipt of the contribution(s).

Please inform the Commission of your corrective action immediately in writing and provide a photocopy of the refund request sent to the contributor. In addition, any refunds should be disclosed on Schedule A supporting line 16 of the report covering the period during which they are received. Any redesignations should be disclosed as memo entries on Schedule B supporting line 23 of the report covering the period during which the redesignation is made. 11 CFR §110.1(b)

Although the Commission may take further legal action regarding the excessive contribution(s), your prompt action in obtaining a refund and/or redesignating the contribution(s) will be taken into consideration.

A written response or an amendment to your original report(s) correcting the above problem(s) should be filed with the Federal Election Commission within fifteen (15) days of the date of this letter. If you need assistance, please feel free to contact me on our toll-free number, (800) 424-9530. My local number is (202) 219-3580.

Sincerely,



Donald L. Averett  
Senior Reports Analyst  
Reports Analysis Division

FEC ITEMIZED DISBURSEMENTS  
Chevron Employees Political Action Committee

Any information copied from such Reports and Statements may not be sold or used by any person for the purpose of soliciting contributions or for commercial purposes, other than using the name and address of any political committee to solicit contributions from such committee.

Full Name Mailing Address and Zip Code	Purpose Disbursement for	Date	Amount
Alaskans for Don Young 2300 Clarendon Boulevard Suite 1010 Arlington VA 22201	Purpose: Don Young (R) AK-01 For: General General	04-27-95	1000.00
Bill Baker for Congress P. O. Box 4544 Walnut Creek CA 94596	Purpose: Bill Baker (R) CA-10 For: General General	04-24-95	500.00
Craig for U.S. Senate Committee P. O. Box 253 Mount Vernon VA 22121	Purpose: Larry Craig (R) ID-SEN For: Primary Primary	04-14-95	5000.00
Creaneans for Congress Committee P. O. Box 632 Gallipolis OH 45631	Purpose: Frank Creaneans (R) OH-06 For: General General	04-27-95	500.00
Friends of Clay Shaw P. O. Box 2188 Fort Lauderdale FL 33303-2188	Purpose: Clay Shaw (R) FL-22 For: General General	04-20-95	500.00
SUBTOTAL of Disbursements This Page			7500.00

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Chevron Employees Political Action Committee

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Full Name Mailing Address and Zip Code	Purpose Disbursement for	Date	Amount
Billy Tauzin Committee P. O. Box 1407 Thibodaux LA 70302	Purpose: Billy Tauzin (D) LA-03 For: General General	06-14-95	500.00
Bob Smith for Senator P. O. Box 185 New Durham NH 03855	Purpose: Bob Smith (R) NH-SEN For: Primary Primary	06-02-95	1000.00
Citizens for Cochran P. O. Box 22761 Jackson MS 39225	Purpose: Thad Cochran (R) MS-SEN For: Primary Primary	06-01-95	2000.00
Craig for U.S. Senate P. O. Box 2754 Boise ID 83701	Purpose: Larry Craig (R) ID-SEN For: Primary Primary	06-01-95	1000.00
Friends of Jim Inhofe 3035 NW 63rd Street, Suite 201N Tulsa OK 73116	Purpose: James Inhofe (R) OK-SEN For: Primary Primary	06-01-95	1000.00
SUBTOTAL of Disbursements This Page			5500.00

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U.S. DEPT. OF JUSTICE